

City of West Lafayette, Indiana
Board of Public Works and Safety
MINUTES

April 5, 2016
8:30 a.m.
Morton Community Center
Multi-Purpose Room

Members present were Bradley L. Cohen, Brooke E. Folkers, Thomas J. Kent, and Jonathan C. Speaker. Clerk Sana G. Booker presided.

1. APPROVAL OF MINUTES

a. March 29, 2016 Meeting

Mr. Speaker moved to accept the minutes of the March 29, 2016, Board of Works meeting. Ms. Folkers seconded the motion.

The motion was adopted.

2. NEW BUSINESS

a. Quote Opening: Kiwanis Playground Concrete Work – Parks

Parks Assistant Superintendent Ainsworth explained these quotes are to help with the Kiwanis 100th Year Celebration. Kiwanis have donated money to help build a playground at Cumberland Park. Once the playground is completed, a sidewalk will need to be installed around it for ADA compliance.

Corporation Counsel Burns opened the sole quote and read it aloud:

Company: Pour Boys Concrete, LLC	
Total Project (Including drainage)	\$23,861.00
Break down of cost of drainage	\$3,680.00
Alternate 1 – Cost to do Phase 1 (Main playground structure)	\$13,864.00
Alternate 2 – Cost to do Phase 2 (Swing area)	\$4,817.00
Alternate 3 – Cost to do Phase 3 (Climber)	\$1,500.00

Counsel Burns stated that the quote was delivered on time.

Mr. Kent moved that the Kiwanis Playground concrete work quote be taken under advisement. Mr. Cohen seconded the motion.

The motion was adopted.

b. Variance Requests: Blackbird Farms Apartments, Phase 2 – Area Plan Commission – Engineering

Public Works Director Buck requested that this item be tabled for one week. There is some additional information regarding escrow that needs to be in place before the Board is able to consider and cover these improvements.

Mr. Speaker moved that the variance requests be tabled for one week. Mr. Cohen seconded the motion.

The motion was adopted.

c. Contract: 2016 General Services – MKSK – Development

Director of Development Poole requested approval for a contract for general services with MKSK for on-call projects as the City sees fit, in an amount not to exceed \$50,000.00.

Mr. Kent moved that the contract with MKSK be approved. Mr. Speaker seconded the motion.

The motion was adopted.

d. Contracts: Pop Art – Various Artists – Development

Marketing & Grants Administrator Shaw requested approval to enter into contracts with various performers. Ms. Shaw explained these artists will be part of a Pop Art initiative that takes place April 15-16, 2016. Ms. Shaw explained that these performances kicked off last night at the City Council meeting with Romeo and Juliet, and would like to continue them. The schedule of the upcoming performances are on post cards, and posters throughout the building.

Ms. Folkers moved that the Pop Art contracts be approved. Mr. Kent seconded the motion.

The motion was adopted.

e. Hire: Intern – Betzie Ajsivinac – Development

Director of Development Poole requested the approval to hire Betzie Ajsivinac as an intern in the Development Department from April 5, 2016, to May 6, 2016. Ms. Ajsivinac will be working part-time, with the pay rate of \$10.00 per hour. Director Poole stated that Ms. Ajsivinac will be helping out on various art promotions and other department duties.

Mr. Speaker moved that the hire of Betzie Ajsivinac be approved. Mr. Kent seconded the motion.

The motion was adopted.

f. Hire: Intern – Amy Wroblewski – Development

Director of Development Poole requested the approval to hire Amy Wroblewski as an intern in the Development Department starting May 9, 2016. Ms. Wroblewski will be working part-time, with the pay rate of \$10.00 per hour.

Mr. Kent moved that the hire of Amy Wroblewski be approved. Ms. Folkers seconded the motion.

Mr. Cohen asked if it was normal to hire interns during the summer, or if this was something new for the department.

Director Poole responded yes, it is normal. This is a good way to get the kids some experience, and also benefits the department by adding extra help.

Mr. Kent asked if the interns were local kids, to which Director Poole responded yes.

The motion was adopted.

g. Hire: Driver/Collector/Processor – Steven Whiteman – Street

Street Commissioner Payne requested approval to hire Steven Whiteman as a Driver/Collector/Processor for the Street Department. The bi-weekly salary for Mr. Whiteman will be \$1,317.52, starting April 11, 2016.

Ms. Folkers moved that the hire of Steven Whiteman be approved. Mr. Kent seconded the motion.

The motion was adopted.

h. Proposal: 2016 Trip Hazard Removal – Precision Concrete Cutting – Engineering

Engineering Assistant Garrison explained this is a continuation of the trip hazard removal the City has been doing in the previous years. The goal is to continue with smaller projects in the next three to five years in order to get all of the sidewalks back to ADA compliance. The main focus will be on the communities of Arbor Chase, Plaza Park, and Glenwood. Total contract amount will be \$46,515.00.

Ms. Folkers moved that the proposal with Precision Concrete Cutting be approved. Mr. Kent seconded the motion.

The motion was adopted.

i. Street Closing: North Grant Street – Police

Sergeant Philhower requested approval for the street closing of North Grant Street from Forest Hill to Dodge Street for the Greater Lafayette Soapbox Derby. The street will be closed on June 4, 2016, at 6:00 a.m. to 6:00 p.m. for practice day. Then it will also be closed on June 11, 2016, at 6:00 a.m. to 6:00 p.m. for the actual derby.

Mr. Speaker moved that the street closing of North Grant Street be approved. Mr. Cohen seconded the motion.

The motion was adopted.

j. Proclamation: World Landscape Architecture Month – Mayor

Mayor John Dennis read the proclamation aloud:

PROCLAMATION

Whereas, the American Society of Landscape Architects' mission is to advance the profession of landscape architecture nationwide through advocacy, communication, education and fellowship; and

Whereas, the Indiana Chapter of ASLA (INASLA) strongly supports this important mission by fostering awareness of the important contributions landscape architects have made—and continue to make—within the parks, streets, transportation systems, pedestrian spaces and the overall environment of Indiana communities; and

Whereas; The INASLA will also be participating in a month-long, state-wide celebration of World Landscape Architecture Month, including Earth Day Indiana on April 23, 2016, and promotion of the National Campaign highlighting the “10 Parks that Changed America” documentary on PBS; and

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Whereas; The Indiana Landmarks Foundation has recognized the critical importance of Landscape Architecture in the development of communities throughout the State by launching its efforts to nationally register historically important Indiana landscapes, thereby encouraging awareness and preservation of such spaces; and

Whereas; many other community leaders and citizens across Indiana will be also be engaging in a month-long recognition of the profession of landscape architecture and the INASLA membership for their overarching contributions to the function, value and quality of their communities,

Therefore, I, Mayor John R. Dennis, on this day, Tuesday, April 5, 2016, do hereby declare the month of April as

World Landscape Architecture Month

in the City of West Lafayette, Indiana, that our citizens and visitors may note the many benefits which the profession of landscape architecture has brought to our community, that we may still enjoy and protect the vibrant environment that landscape architects have helped to craft, and that future leaders of our City will continue to seek out the services of landscape architecture professionals when planning the community public spaces of tomorrow.

k. Claims

i.	AP Docket	\$272,277.67
ii.	AP Docket	\$245,237.31
iii.	AP Docket	\$73,648.96
iv.	PR Docket	\$557,005.88
v.	PR Docket	\$118,035.92

Mr. Cohen moved that the claims be approved. Mr. Kent seconded the motion.

There were no questions or comments about the claims.

The motion was adopted.

l. Informational Items

i. Project Payment List – WWTU

There were no questions or comments about the listing.

ii. Legal Budget & Expenses – Controller

There were no questions or comments about the listing.

iii. Park Board Dockets

There were no questions or comments about the listing.

m. Other Items

► Engineering Assistant Garrison reported updates on various street projects. He stated that the project on Happy Hollow is moving along well, although there has been a small amount of time lost due to the recent rain. The CSO Interceptor Relief Project has holes in the ground now. The traffic does not seem to be much of issue at this time. There will be a couple closings and traffic hindrances coming up soon on Stadium Avenue at McCormick Road for the new 16 inch water line that is being installed. The Sagamore Parkway Project will continue from Cumberland Avenue out to Montmorenci. The overpass will need to be closed four to five intermittent days in order to get traffic switched over the way needed. The daycare center on State Street will be installing new curbs that follow the radius onto the roadway, which will affect traffic lanes for two days.

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Mr. Cohen asked what the new timeline was for the Happy Hollow project.

Mr. Garrison responded that it is not definite at this time. The goal is to have everything opened back up to two way traffic before the end of the year, although there will be some finishing work needed that will push into next year.

3. ADJOURNMENT

There being no further business to come before the Board, Mr. Speaker moved that the meeting be adjourned, and Clerk Booker adjourned the meeting.